

Covid-19 Plus Risk Assessment Action Plan for BiG C.I.C. Activities at Myatts Field Community Centre

Company name: BiG (Besty's Inspirational Guidance) C.I.C Assessment carried out by: Lionel Best
 Date of next review: 1st June 2022 Date assessment was carried out: 1st March 2022

What are the hazards? / Health and Safety Hierarchy of Control Measures (i/a)?	Who might be harmed and how?	What are you already doing to control the risks?	Pre control risk rating (severity x likelihood)	What is Covid 19 Hierarchy of Control Measures (i/a)? / What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Post control risk rating when done (severity x likelihood)	Done
Aggressive or Violent behavior Substitution - reduction of the risk	BiG officials and / or a participant as they can be on the receiving end of the aggressive behaviour or conduct (physical or verbal attacks on individuals) , with the result being serious injury or even worst death Reduction of	<ul style="list-style-type: none"> Observe behaviour before entering area venue Always have mobile phone at hand The BiG Lead official has completed and successfully pass the NYA Youth Work Academy's Introduction to Detached Youth Work online Course and will use his leaning to take 	3	<ul style="list-style-type: none"> Myatts Field Community Centre security staff will be on site BiG will meet with Myatts Field Community Centre security staff in advance to clarify role Will complete a desk top exercise to identify all agencies already operating near Myatts Filed 	All BiG Officials; LB	11 th Mar'22	2	

	<p>the risk</p>	<p>the correct measures to manage all aggressive and violent situations and work with appropriate agencies responsible for that Borough</p> <ul style="list-style-type: none"> • Including in our statement information will be guidelines to follow if you want to participate in any BiG activity that would include a code of conduct 		<p>Community Centre, as part of NYA Youth Work Academy guidelines and develop strong links to seek guidance / support with any violence issue with key agencies</p> <ul style="list-style-type: none"> • Will update our Information statement pack for BiG Officials that will include instructions for them to know their limitations and to know when to 'Walk Away' if they feel unsafe 				
<p>Physical contact</p> <p>Prohibition - removal the risk altogether</p>	<p>BiG Official and / or participants may put hand on arm or hug etc</p> <p>Remove risk</p>	<ul style="list-style-type: none"> • Observe behaviour and actions • Keep at a distance from participants • Read and understand safeguarding policy 	2	<ul style="list-style-type: none"> • We will make the Myatts Field Community know BiG and our work • We will ensure that police have knowledge of BiG's work • We will ensure that we are aware of others 	LB	11 th Mar'22	1	

				views of BiG				
Lack of light Prohibition - removal the risk altogether	Safety of BiG official / participants put in vulnerable position and inciting fear in others Remove risk	<ul style="list-style-type: none"> We will ensure that activities delivered at Myatts Community Centre do not end to late We will ensure that all BiG officials have emergency call out details We will ensure that all BiG Officials / participants choose routes they know and are familiar with 	2	<ul style="list-style-type: none"> We will ensure that all BiG officials investigate and assess all routes new to them BiG will encourage participants to travel together where possible BiG will encourage grown-up pick-up with younger participants 	LB to ensure all BiG Officials understand their obligations re investigating routes; All BiG officials	Ongoing	1	
Contraction of Covid-19 via persons or contact with objects Substitution - reduction of the risk	BiG officials and participants could contract the Covid-19 virus Reduction of the risk	Cleaning and hygiene control <ul style="list-style-type: none"> Have produced information statement detailing measures to make available to all BiG officials as part of their 	2	Cleaning and hygiene control <ul style="list-style-type: none"> Will put up information statement at venues where BiG services are being delivered that will detail hygiene measures for all participants. 	LB / All BiG Official	Ongoing	1	

		<p>induction pack</p> <ul style="list-style-type: none"> ▪ BiG officials will be reminded of expected hygiene standards. ▪ BiG officials instructed to actively monitor to ensure they are adhering to principles of good hygiene. ▪ Always carry a first aid kit and respiratory shield for mouth to mouth, for qualified first aiders <p>Minimising contact / transmission risks</p> <ul style="list-style-type: none"> • Where possible, we will still 		<ul style="list-style-type: none"> ▪ Will ensure that participants will sanitiser their hands throughout activities ▪ Will always carry a mini kit that will consist of all necessary PPE, as well as first aid kit and respiratory shield, hand sanitisers, identification, petty cash and contact cards. ▪ Cleaning supplies sanitisers / hygiene sprays etc to be monitored weekly by designated BiG appointed official ▪ All BiG officials to be provided with 				
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

		<p>discourage crowding e.g. arrivals and departures,</p> <ul style="list-style-type: none"> • Participants always arrive to physical activities changed and ready for the activity at home • All participants are instructed to come with their own water bottle / drinks 		<p>anti-bacterial gel, wipes, spray and tissues to enable cleaning of equipment as appropriate.</p> <ul style="list-style-type: none"> ▪ Alcohol based hand-sanitiser will be provided on the assumption that washing hands is not always practically possible before and after activities. <p>Minimising contact / transmission risks</p> <ul style="list-style-type: none"> ▪ We will send this risk assessment to all participants and parents / carers that sets out our minimising 				
--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

				<p>contact requirements when they register for activities.</p> <ul style="list-style-type: none">▪ Participants and parents / carers have to agree to and confirm that they have understand requirements from this risk assessment before attending their first session▪ All participants, parents / carers will be reminded before each session to stay away if symptomatic▪ All participants will be instructed not to share their water bottles or any refreshments				
--	--	--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

				<p>with anyone else</p> <p>Travel, drops & collections</p> <ul style="list-style-type: none">• We will limit all participants to the local area and encourage them to travel by car where possible, on foot or by bicycle, avoiding public transport where possible• We will encourage parents to drop children off by car• Attendees travelling on public transport will be reminded to follow social distancing and increased				
--	--	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

				<p>hand washing and wear mask as required</p> <ul style="list-style-type: none"> Parents / carers will be instructed to come on time - not to early - and leave promptly 				
<p>A case of COVID-19 (BiG official or CYP) is suspected at our settings.</p> <p>Prohibition - removal the risk altogether</p>	<p>The contacted person themselves and others involved in the activity who will be at risk of contracting the virus. Also the contracted person's family who they live with</p> <p>Removal risk</p>	<ul style="list-style-type: none"> If a BiG official / participant shows signs of symptoms, they must go home / parents have to take their child / their children home immediately and we will encourage them to do a COVID test 	2	<ul style="list-style-type: none"> All BiG officials and participants will have their temperature taken on arrival, and if high will not be allowed to participate in the session and will be instructed to go home immediately. They will not be allowed back until they have had a COVID test and are either Covid free or 5 days have passed. We will ensure that BiG officials observe before engaging all 	All BiG Official	Ongoing	1	

				individual participants in any activities and judge carefully. If any signs are displayed e.g. coughing / fatigue, we will not allow them to engage in the activity				
--	--	--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

Matrix

Severity	Likelihood				
	Extremely unlikely to occur	Unlikely (u)	Likely (L)	Very Likely (VL)	Highly Likely (Almost certain)
No injury or trivial (Minor injury) no time lost	1	2	3	4	5
Minor injury (MI) lost time less than three days	2	4	6	8	10
Serious injuries (SI) lost time greater than three days	3	6	9	12	15
Major injury (MAI) lost time greater than seven days	4	8	12	16	20
Almost certain death. Disabling injury or fatality (DIF)	5	10	15	20	25